

**TÜRKTER TERSANE VE DENİZ İŞLETMECİLİĞİ A.Ş.**  
**RELATED PERSON APPLICATION FORM**

**1. GENERAL EXPLANATIONS**

Personal data subjects defined as persons concerned in the Personal Data Protection Law No. 6698 ("KVKK") or their legal representatives ("Applicant") shall be subject to section11 of the KVKK. article, the right to make certain requests regarding the processing of personal data is granted.

In accordance with paragraph 1 of Article 13 of the KVKK, applications for these rights to **Türkter Tersane ve Deniz İşletmeciliği A.Ş.'ye** ("Türkter Tersane"), which is the data controller, must be submitted in writing or by other methods determined by the Personal Data Protection Board ("Board").

Your applications must be submitted in Turkish in accordance with the Notification on the Procedures and Principles of Application to the Data Controller. If your name, surname and application are written, the signature, T.C. identification number for the citizens of the Republic of Turkey, nationality for foreigners, passport number/ foreign identification number, the main place or workplace address of the notification, the e-mail address based on the notification, telephone or fax number and the subject of the request must be present.

You must be privately authorized and certify your authority and add your information and documents regarding the application to your application if the matter you are requesting is clear and understandable, the subject you are requesting is related to you or if you are acting on behalf of someone else.

**2. PROCESSING OF PERSONAL DATA RELATED TO THE APPLICATION**

Identification of the Applicant and management of the application process with the Application Form to the Data Controller, but personal data (Name, Surname, T.C. Identification Number, Passport Number, Phone Number, Fax Number, E-Mail, Residence Address, Workplace Address, Signature) are processed in connection with the number. Such personal data can only be shared with the relevant units/persons and authorized institutions/organizations by law if necessary according to the nature of the application request.

**3. REFERENCE METHOD**

In this context, applications to be made "in writing" are printed out of this form;

- With the applicant's personal application,
- Through a notary or,
- It can be sent to us by signing with a "secure electronic signature" or "mobile signature" defined in the Electronic Signature Law No. 5070 by the Applicant and sending the [turkter@hs01.kep.tr](mailto:turkter@hs01.kep.tr) to the registered e-mail address.

Below is information about the written application channels for how to deliver written applications to us.

<b>Reference Method</b>	<b>Address to Apply to</b>	<b>Information to Be Specified in The Application Submission</b>
Personal Application (Applicant to come in person and apply with a document deposition of his/her identity)	Evliya Çelebi Neighborhood, Shipyards Street, No:18 34944 Tuzla/ Istanbul	"Request for Information within the Scope of Personal Data Protection Law" shall be written on the envelope.
Notification via notary (Documents with identification should be prepared during the procedures to be carried out at the notary)	Evliya Çelebi Neighborhood, Shipyards Street, No:18 34944 Tuzla/ Istanbul	"Request for Information within the scope of Personal Data Protection Law" shall be written in the notification envelope.
Signed with a "secure electronic signature" or "mobile signature" via Registered E-mail (KEP)	<a href="mailto:turkter@hs01.kep.tr">turkter@hs01.kep.tr</a>	"Personal Data Protection Law Information Request" shall be written in the subject section of the e-mail.

In addition, after the other methods to be determined by the Board are announced, Türkter Tersane shall announce how the applications shall be received through these methods.

Türkter Tersane shall finalize your request free of charge as soon as possible and within thirty (30) days at the latest from the date the request reaches it. However, if the transaction also requires a cost, we shall charge the tariff set by the Personal Data Protection Board. The responses to the applications to be made by Türkter Tersane are provided by the 13th district of the KVKK. in accordance with article 100 or electronically. If your application is rejected, the reasons for the rejection shall be explained to you on the grounds.

#### **A. Applicant Contact Information**

##### **A. 1. For Citizens of the Republic of Turkey:**

<b>Name:</b>	
<b>Last name:</b>	
<b>T.C. Id Number:</b>	
<b>Phone and Fax Number:</b>	

<b>Email:</b>  (We'll be able to respond to you faster if you specify it.)	
<b>Residence or Workplace Address:</b>	

**A.2. For Foreigners:**

<b>Name:</b>	
<b>Last name:</b>	
<b>Nationality:</b>	
<b>Passport Number / ID Number:</b>	
<b>Phone and Fax Number:</b>	
<b>Email:</b>  (We'll be able to respond to you faster if you specify it.)	
<b>Residence or Workplace Address:</b>	

**B. Please indicate your relationship with our Company.** *(Such as customer, business partner, employee candidate, former employee, third-party employee, shareholder,*

<input type="checkbox"/> Customer	<input type="checkbox"/> Partner
<input type="checkbox"/> Old Customer	<input type="checkbox"/> Other
<input type="checkbox"/> Visitor	.....
The Unit you are communicating with within our company:.....	
Topic:.....	

<input type="checkbox"/> Employee <input type="checkbox"/> Former Employee <i>Years I Worked: .....</i> <input type="checkbox"/> Third Party Company Employee <i>Please specify the company and position information you work for</i>  .....	<input type="checkbox"/> Job Application / Resume Sharing <i>Date / Position:.....</i> <input type="checkbox"/> Other: .....
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**C. Please state your request/requests under the KVKK:**

- I want to know if my personal data has been processed. (KVKK article 11/1-a)
- If my personal data has been processed, I request information about it. (KVKK article 11/1-b)
- I would like to know the purpose of processing my personal data and whether it has been used in accordance with its purpose. (KVKK article 11/1-c)
- I would like to know the third parties to whom my personal data is transferred at home or abroad. (KVKK article 11/1-ç)
- I would like to correct my personal data as it is incomplete or inaccurately processed. (KVKK article 11/1-d)
- I want my personal data deleted or destroyed under the terms stipulated by law. (KVKK article 11/1-e)
- I would like to have my incomplete or inaccurate data corrected or deleted or destroyed upon my request, and third parties to whom my personal data is transferred shall be notified. (KVKK article 11/1-f)
- I would like to object to the conclusion against me by analyzing my processed data exclusively through automated systems. (KVKK article 11/1-g)
- I request that the damage i have suffered due to the unlawful processing of my personal data be rectified. (KVKK article 11/1-ğ)

Please share your annotations of your requests (if any):

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**D. Please choose the way in which we shall be notified of our response to your application:**

I want it sent to my Address.

wantit sent to my e-mail address.

*(If you choose the email method, we'll be able to respond to you more quickly.)*

I want to take it by hand.

*(In case of receipt from the proxy, there must be a notary certified power of attorney or authorization certificate.)*

If no notification method is preferred, the application is answered in the manner in which it is submitted.

This application form has been issued in order to determine your relationship with Türkter Tersane and to determine your personal data processed by Türkter Tersane, if any, in full and to respond to your application in the correct and legal period. Türkter Tersane reserves the right to request additional documents and information (identity card or driver's license copy, etc.) for identification and authorization in order to eliminate legal risks arising from unlawful and unjust data sharing and especially to ensure the security of your personal data. If the information regarding your requests submitted within the scope of the form is not accurate and up-to-date or an unauthorized application is made, Türkter Tersane does not accept liability for such misinformation or unauthorized application requests and in these cases Türkter Tersane reserves the right to reject the application.

**E. Applicant's Statement**

In accordance with the above-mentioned requests, I have submitted the KVKKn13. I would like to be evaluated in accordance with the article and informed. I declare and undertake that the documents and information I have provided to you in this application are accurate, up-to-date and personal.

**Applicant (Contact)**

**Last Name:**

**Application Date:**

**Signature:**